



## CARBON REDUCTION PLAN GUIDANCE

### Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier<sup>1</sup> and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard<sup>2</sup> and Guidance<sup>3</sup>, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

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<sup>1</sup>Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

<sup>2</sup>Technical Standard can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991625/PPN\\_0621\\_Technical\\_standard\\_for\\_the\\_Completion\\_of\\_Carbon\\_Reduction\\_Plans\\_\\_2\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf)

<sup>3</sup>Guidance can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991623/Guidance\\_on\\_adopting\\_and\\_applying\\_PPN\\_06\\_21\\_\\_Selection\\_Criteria\\_\\_3\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf)

# Carbon Reduction Plan Template

Supplier name: Micromed Electronics Ltd

Publication date: 29 February 2024

## Commitment to achieving Net Zero

Micromed Electronics Ltd is committed to achieving Net Zero emissions by 2035.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2024</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<b>Baseline Emission Calculation have never been reported in the past</b> Micromed Electronics Ltd are charged with the supply and aftersales support for the Micromed Neuro-diagnostic LTM/EEG equipment. We do not manufacture the equipment, the equipment is manufactured by our head office in Italy. As outlined within our response our commitment is to reach net zero by 2028  This will be achieved by exchanging all current company vehicles to fully electric and investing in remote support therefore decreasing vastly the site visits which need to be made by Micromed Electronics Ltd, therefore decreasing our carbon footprint.	
<b>Baseline year emissions: Micromed Electronics Ltd have not carried out baseline Emissions calculations</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
<b>Scope 1</b>	n/a
<b>Scope 2</b>	n/a
<b>Scope 3</b>	n/a

<b>Total Emissions</b>	n/a
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## Current Emissions Reporting

<b>Reporting Year: 2024</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
<b>Scope 1</b>	n/a
<b>Scope 2</b>	n/a
<b>Scope 3</b>	n/a
<b>Total Emissions</b>	

## Emissions reduction targets

Micromed Electronics Ltd are a SME we sell and then offer aftersales support for the Micromed range of Neuro-diagnostic equipment. Our aim is to reduce to net zero by 2029. We are currently running two diesel company vehicles and one low emission vehicle. We now have a full electric policy, all new cars will be fully electric. Our policy is to promote more remote support, therefore reducing our site visits and reducing our carbon emission

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

To reduce our emissions due to road travel to 0kg by 2028.

To reduce effective emissions due to air travel to 700kg / year by 2028.

To reduce effective emissions due to heating our company premises to 0kg by 2028.

## Carbon Reduction Projects

As mentioned above all current company vehicles to fully electric this will be fully achieved by 2028. We will also be investing in remote support therefore decreasing vastly the site visits which need to be made by Micromed Electronics Ltd, therefore decreasing our carbon footprint.

We have already reduced the number of overseas trips made by our staff and this will reduce further in the next year.

We will invest in improved insulation for our company premises and will investigate the environmental impact of our energy suppliers.

## Completed Carbon Reduction Initiatives

We are still assessing our baseline emissions, so we cannot yet assess the impact of our carbon reduction projects.

## Declaration and Sign Off

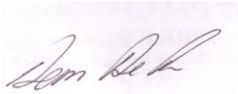
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>4</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>5</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>6</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:



Date: 29 February 2024

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<sup>4</sup><https://ghgprotocol.org/corporate-standard>

<sup>5</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>6</sup><https://ghgprotocol.org/standards/scope-3-standard>